



Wyoming Department of Education

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MEMORANDUM NO. 2011-009

TO: School District Superintendents
Principals
School Board Members
School District Community Representatives

FROM: Cindy Hill

DATE: January 28, 2011

SUBJECT: Train-the-Trainer Workshops

IMPORTANT INFORMATION

The Wyoming Department of Education and the Wyoming State Board of Education are sponsoring Train-the-Trainer Workshops for Developing School-Community Partnerships in Dropout Prevention and Increasing Graduation Rates. Superintendents, principals, school board members and school district community representatives are encouraged to attend this workshop. The workshops are scheduled for February 7, 2011, in **Gillette** at the Tech Center, Room 136A, 300 West Sinclair; for February 14, 2011, in **Riverton** at the BOCES office, 320 West Main; and for February 24, 2011, in **Cheyenne** at Laramie County Community College Training Center, Room 120, 1400 East College Drive. The workshops will be held from 10:00 a.m. until 4:00 p.m. with a light lunch provided.

Topics covered in the workshop will include: the dropout prevention crisis, sharing social and financial impacts, effects on the entire community and the future of the community, identification of various essential groups in the community, ways to get representatives on the steering committee, demonstration on how to use the media, and accessing research articles.

All attendees should leave with a strategic plan design; ideas for creating their steering committee; experience using the dropout prevention website; access to other states' and cities' dropout prevention summit agendas, subsequent strategic plans and results; and numbers of agencies and resources in the state.

You may preview the tool kit at: <http://edu.wyoming.gov/stateboardofeducation.aspx>

For additional information: Contact Teresa Canjar at the Wyoming Department of Education at (307) 777-6213 or tcanja@educ.state.wy.us.

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